

## DAILY CLEANING RECORD

	TIME	TIME	TIME	TIME	TIME	TIME	TIME
Outside doors							
Inside doors							
Reception/waiting room							
Bathroom							
Lift/stair rail							
Massage couch							
Face cradle							
Equipment							
Chairs							
Desk / table							
Client clothing container							
Disposal of PPE							
Fresh linen for couch							
Fresh couch roll							
Fresh cradle cover							
Renew couch roll on fabric chairs							
Ventilate room							
Card reader or payment method							
Wash hands and fresh PPE following cleaning							
<b>END OF DAY</b>							
Empty bins and replace liners in the clinic, bathroom and reception							
Launder used linen and uniforms							
Sanitise laundry container							