

Dear Member

To return to work ahead of UK Government advice may lead to a fine or prosecution under the Coronavirus Act 2020 and may have implications for your insurance cover. However, in anticipation of an eventual return we have prepared a resource pack that will help you make that step.

We would also recommend that you read once again the GCMT guidelines in conjunction with this document. The situation is fluid and it may be that some of the current advice given on PPE usage can be relaxed in the future, but for the time we advise you to err on the side of caution. We recommend you do not contact clients prior to release of the return to work date as guidelines may change at this point. Additionally, we would recommend uploading a Track and Trace application when it is available.

We would like to thank our colleagues at GCMT as much of the information provided is based on collaborative discussions with member Professional Associations.

We hope that you will find this information of use and wish you the very best in these difficult times.

Using these documents provides evidence that you are fulfilling your Duty of Care to staff and clients and will instil confidence in your clients that you are working safely. Documents include:

Risk Assessment Detail: Prompts for things you may need to consider in your risk assessment for your working environment with possible actions. The suggestions are not exhaustive, you will possibly have other situations to add.

Risk Assessment Record: A document to record the actions you have taken to minimise risk. It is VITAL that you document how you have minimised the risk of Covid-19 infection to yourself and clients.

Information for Clients: An example of correspondence you could send to clients to inform them of the new working practices. Feel free to amend to suit your situation.

Daily Cleaning Record: Documentation to remind you of the cleaning required and to record that it has been carried out regularly.

Covid-19 Screening and Consent: A document to screen clients for Covid-19 infection. This could be printed and used in a hard format or the information incorporated into online screening. This must be signed by the client.

Therapist Covid-19 Declaration: A document to give to clients that demonstrates that you are not knowingly suffering from Covid-19 or are infectious.

Therapists Temperature Chart: A record of your daily temperature checks to demonstrate that you are taking precautions to assess your own health. (A lack of fever does not demonstrate that you do not have Covid-19 as some people are symptomless).

Session Checklist: An 'aide memoire' to remind you and ensure that you comply with the new Session regime.

Clinic Signage: Front entrance and bathroom